



Agenda
Crowley Economic Development Corporation
Board of Directors
February 6, 2025
Regular Session - 6:15 PM

Crowley City Hall
201 E. Main Street
Crowley TX 76036

Citizens may address the Economic Development Corporation Board of Directors by filling out a blue "Citizen Participation" card to discuss any issue that is on the Agenda. Please turn in cards to the board secretary. Speakers are limited to three minutes (if using a translator, the time limit will be doubled).

Regular Session - February 6, 2025 - 6:15 PM

I. Call to Order and Roll Call

II. Presentation/Update

1. Presentation of the 2025 Special Events Calendar

III. EDC Business

1. Discuss and consider approving the minutes from the EDC meetings held on September 19, 2024.
2. Discuss and consider authorizing the Executive Director to execute a Facilities Usage Agreement between the Crowley Economic Development Corporation and the Crowley Market on Main, operating under the owner/operator Chaz Forester.

IV. Executive Session

Pursuant to Chapter 551, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item to receive advice from its attorney as permitted by law, or to discuss the following: 1) Section 551.071 - Consultation with Attorney, 2) Section 551.072 - Deliberations about Real Property, 3) Section 551.074 - Personnel Matters, and 4) Section 551.087 - Business Prospect/Economic Development.

V. Reconvene and Take Action from Executive Session

Reconvene into open session and take any necessary action resulting from items posted and legally discussed in Closed Session.

VI. Adjournment

I, the undersigned authority, do hereby certify that this Agenda of the Crowley Economic Development Corporation Board of Directors meeting to be held on February 6, 2025 at 6:15 PM is a true and correct copy posted on January 31, 2025 at _____ am/ pm at Crowley City Hall, a place convenient and readily accessible to the public at all times.

Carol Kerkhouser

Carol C. Konhauser, Secretary

The Crowley City Hall is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at 817-297-2201 ext. 4000 for more information.



City of Crowley, Texas
Economic Development Corporation Board of Directors
Agenda Report

Presenter: Julie Hepler	Meeting Date: February 6, 2025
Department: Main Street	Agenda Item: II.1.
Subject: Presentation of the 2025 Special Events Calendar	

Background:

Community events play a vital role in enhancing the quality of life of residents, social connections and economic vitality of Crowley. The opening of the new Crowley Crossing venue and new staffing roles have created an opportunity to broaden the city's special events, delivering numerous benefits to the community. Special events are scheduled to be held in various locations in the city including, Crowley Crossing, Bicentennial Park, and the Recreation Center. These events often offer free, family-friendly activities, contributing to vibrant engagement in the downtown and park areas.

Community events provide opportunities for individuals to come together, share experiences, and build relationships, which lead to a stronger sense of belonging and community pride. Such events also stimulate local economic activity. When people gather for events, they often visit nearby businesses, restaurants, and shops, leading to increased foot traffic, expanding customer base and sales. This economic boost can be especially impactful for small businesses, helping them thrive and contribute to the local economy.

The collaborative spirit involved in planning and executing these events encourages partnerships between the city, local organizations and businesses. As city event staff actively engages with local stakeholders, new ideas and initiatives can emerge. The Main Street Coordinator will ensure that the City Council and Economic Development Corporation (EDC) board are kept up to date on these developments and any revisions to the event schedule at Crowley Crossing.

Recommendation:

Financial Information:

Special events planned will be funded through the FY 2024-2025 EDC and Operating budgets and sponsorship partners.

Attachments:

1. 2025 City Events Calendar



2025 EVENT CALENDAR

* Events information is subject to change at the discretion of the City.

February

8 Father/Daughter Dance Rec Center

March

19 Touch A Truck Rec Center
21 Cinema Night Bicentennial Pk
Market on Main Sundays
2nd, 9th, 16th, 23rd, 30th Crossing Plaza

April

11 Adult Egg Hunt Crossing Plaza
12 Egg Hunt Bicentennial Pk
26 Clean Up Crowley Rec Center
Market on Main Sundays
6th, 13th, 27th Crossing Plaza

May

2 Date Night Market & Music Crossing Plaza
16 Night Under the Stars Bicentennial Pk
Mornings in the Plaza
3rd, 10th, 17th, 24th, 31st Crossing Plaza
Market on Main Sundays
11th, 18th, 25th Crossing Plaza

June

6 Date Night Market & Music Crossing Plaza
27 Cinema Night Bicentennial Pk
Fun Fridays
6th, 13th, 20th, 27th Crossing Plaza
Saturday Concert Series
7th, 14th, 21st, 28th Crossing Plaza
Market on Main Sundays
1st, 15th, 22nd, 29th Crossing Plaza

July

12 Celebration of Freedom Bicentennial Pk
26 Dog splash Day Crossing Plaza
Market on Main Sundays
6th, 20th, 27th Crossing Plaza

August

TBD Blood Drive Bus Crossing Plaza
30 Dog Splash Day Crossing Plaza
Market on Main Sundays
3rd, 10th, 17th, 24th, 31st Crossing Plaza

September

5 Date Night Market & Music Crossing Plaza
13 Clean Up Crowley Rec Center
20 Tails on the Trails Bicentennial Pk
27 Kids Color Run Bicentennial Pk
TBD Main Street event Crossing Plaza
Market on Main Sundays
14th, 21st, 28th Crossing Plaza

October

3 Date Night Market & Music Crossing Plaza
7 National Night Out Crossing Plaza
18 Fall Festival Crossing Plaza
24 Pumpkin Paint Night Rec Center
Market on Main Sundays
12th, 19th, 26th Crossing Plaza

November

7 Date Night Market & Music Crossing Plaza
10 Veterans Day Tribute Veterans Plaza
Market on Main
16th Fall Market Crossing Plaza

December

6 Christmas in Crowley Crossing Plaza
Market on Main
14th Holiday Market Crossing Plaza



City of Crowley, Texas
Economic Development Corporation Board of Directors
Agenda Report

Presenter: Carol Konhauser	Meeting Date: February 6, 2025
Department: City Secretary	Agenda Item: III.1.
Subject: Discuss and consider approving the minutes from the EDC meetings held on September 19, 2024.	

Background:

Recommendation:

Staff recommends approval of the minutes as presented; council consideration is respectfully requested

Financial Information:

None

Attachments:

1. EDC Meeting Minutes Sep 19, 2024

**MINUTES OF THE ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS
HELD Thursday, September 19, 2024.**

The Economic Development Corporation Board of Directors met on Thursday, September 19, 2024, at 6:00p.m. in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

CALL TO ORDER/ ROLL CALL

President Jesse Johnson called the Session to order for the Economic Development Corporation at 6:00p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

Present were President Jesse Johnson
 Member Jerry Beck
 Member Billy P. Davis
 Member Jim Hirth
 Member Carl Weber III
 Member Mike Winterbank

Absent: Member Tina Pace

PUBLIC HEARING

- 1. (a) Hold a Public Hearing on the proposed Crowley Economic Development 4B FY2024-2025 Operating Budget and (b) discuss and consider adopting the Crowley Economic Development 4B FY2024-2025 Operating Budget**

President Jesse Johnson opened the public hearing at 6:01 pm for anyone to speak either in favor of or in opposition. When nobody came forward, he closed the public hearing at 6:02 pm.

Member Jim Hirth made the motion to approve the FY 2024-2025 budget for the Crowley Economic Development 4B Corporation, second by Member Jerry Beck, the EDC Board of Directors voted unanimously to approve the motion as presented. Motion carried 6-0.

EDC BUSINESS

- 1. Discuss and consider approving the minutes from the EDC meeting held on September 5, 2024.**

Member Carl Weber III made the motion to approve the minutes as presented, second by Member Billy Davis, the EDC Board of Directors voted unanimously to approve the motion as presented. Motion carried 6-0

EXECUTIVE SESSION

President Jesse Johnson announced that the Economic Development Board of Directors would convene into Executive Session at 6:04 p.m. to discuss amending the EDC Development and Performance Agreement for Four Train Days Development, LLC, pursuant to Section 551.087 of the Texas Government Code.

RECONVENE AND TAKE ACTION FROM EXECUTIVE SESSION

At 6:13 p.m. President Johnson announced the EDC Board of Directors would reconvene into open session.

Member Carl Weber III made the motion to authorize the EDC Director to execute an amended and restated Economic Development and Performance Agreement with Four Train Days Development, LLC; second by Member Billy Davis, the EDC Board of Directors voted unanimously to approve the motion as presented. Motion carried 6-0.

As there was no further business, President Jesse Johnson adjourned the meeting at 6:6:15 p.m.

ATTEST:

Jesse Johnson
President EDC Board of Directors

Carol C. Konhauser
EDC Secretary



City of Crowley, Texas
Economic Development Corporation Board of Directors
Agenda Report

Presenter: Julie Hepler	Meeting Date: February 6, 2025
Department: Main Street	Agenda Item: III.2.
Subject: Discuss and consider authorizing the Executive Director to execute a Facilities Usage Agreement between the Crowley Economic Development Corporation and the Crowley Market on Main, operating under the owner/operator Chaz Forester.	

Background:

In 2024, the Crowley Market on Main was launched in the Crowley Crossing plaza. The Market enriches the quality of life for residents by promoting health, fostering social connections, promoting the local culture and attracting visitors to the downtown area, benefiting the nearby businesses. Staff has proposed a Facilities Usage Agreement with Chaz Forester to manage the Crowley Market on Main again this year.

Plaza guidelines state that the City or EDC may contract on a case-by-case basis with vendors to provide recurring events within a specific date range. The market is generally set to operate on designated Sundays during the specified season, with occasional exceptions permitted under the agreement. To ensure an authentic Farmer's Market, a minimum of 25% of participating vendors will offer homegrown or prepared food and beverage items. Additionally, handmade artisan products such as soaps, artwork, jewelry, etc., will be featured. The market will enforce standards on the types of items sold, and vendors will be required to enter into separate agreements with the market organizers. The owner/operator responsible for the market will oversee all operational aspects, including vendor compliance with relevant rules and regulations at the federal, state, and local levels, as well as developing and maintaining a website, social media presence, etc. The city will have the option to secure booth space to promote municipal services and programs during market hours.

Mr. Forester has several years of experience running similar markets in the surrounding area with great success. His dedication to creating a market experience where all can come together to celebrate fresh products, sustainability, and community spirit has been integral to the success of the Market on Main. With his leadership, the market supported various city events and initiatives benefiting the community.

To operate a Farmer's Market on public property, the operator must hold a valid permit and obtain city permission, which may be designated by council resolution. The Facilities Usage Agreement encompasses these regulations and complies with Ordinance No. 05-2012-181, § 1. The owner/operator agrees to maintain general liability insurance of no less than \$1,000,000.00 for personal injury or death per occurrence, naming the City and EDC as an additional insured. Proof of insurance is required before permit issuance and usage of City property.

Recommendation:

Staff respectfully requests EDC Board approval for the Executive Director to execute the Facilities Usage Agreement.

Financial Information:

Staff recommends a rental fee of \$500 per month for the 2025 Market season (March through December). This rate will undergo annual evaluation and adjustment during contract renewal.

Attachments:

1. 2025 CMM Facility Usage Agreement
2. Vendor Rules - 2025

**FACILITIES USAGE AGREEMENT BETWEEN
CROWLEY ECONOMIC DEVELOPMENT CORPORATION
AND
CROWLEY MARKET ON MAIN**

This AGREEMENT is made by and between the Crowley Economic Development Corporation (“EDC”) and the Crowley Market on Main (CMM), operating under Chaz Forster, Owner/Operator. EDC and CMM may sometimes hereinafter be referred to individually as a “Party” or collectively as the “Parties.”

WHEREAS, EDC is the owner of the area of land hereinafter called “Crowley Crossing on Main Street”; and

WHEREAS, CMM desires to enter into an agreement so that CMM may use a portion of the Crowley Crossing for the purpose of a farmer’s and artisan market; and

WHEREAS, EDC and CMM have determined that such an agreement would benefit both parties.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

**Article I
Appointment and Exclusivity**

The EDC hereby designates, appoints and authorizes CMM to be the only renter of the designated space included as Attachment 1 at agreed upon times. CMM hereby accepts such appointment and agrees to discharge its responsibilities as provided herein during the term of this Agreement. It is agreed and understood, however, that the EDC remains the owner of the property.

**Article II
Rights and Duties of CMM**

- 2.1 CMM will have the right to conduct the market activities on the above- mentioned property upon this agreement’s execution beginning March 1, 2025 until December 19, 2025. The hours of operation shall be limited to between 8:00 AM and 4:00 PM on Sundays; or Friday evenings between the hours of 2:00 PM and 10:00 PM only with prior approval from the Main Street Coordinator. Times outlined in this agreement include set up and tear down of vendor booths.

- 2.2 CMM will have the right to operate up to six (6) special edition “Date Night” farmers market. Dates for these special edition markets must be pre-approved in writing by EDC or it’s representative with 21 days advance notice. Coordination between CMM and the EDC will ensure there are no conflicting events when a special edition evening market is proposed.

- 2.3 In the event that a Sunday market is canceled due to inclement weather, the market may reschedule to Friday following the canceled date. Coordination between CMM and the EDC will ensure there are no conflicting events when this occurs. CMM will make the final determination regarding inclement weather and operation of the market.
- 2.4 CMM guarantees a minimum of 25% of participating vendors will provide home grown/ prepared food or drinks to elevate the authenticity of a true Farmer's Market.
- 2.5 CMM shall cease operation of any particular date at the request of EDC with at least 10 days' notice.
- 2.6 The EDC may authorize CMM, in writing, to use golf carts or other minor equipment for market-related activities. CMM agrees to assume full responsibility for any liability, damages, or losses resulting from such use. Operators must be at least 18 years old and possess a valid Texas driver's license.
- 2.7 CMM acknowledges that the parking spaces located along Hampton Rd are public parking and may be occupied upon arrival for set-up. In the case that vehicles are parked within spaces CMM intends to utilize, the EDC shall have no requirement to cause removal of any vehicles. If a vehicle is parked within the market area, CMM shall set-up the market in a way that the vehicle is not impeded from exiting.
- 2.8 CMM agrees to keep and restore the utilized area to an equal or better condition than that prior to any activities. This includes trash and debris pickup. CMM will make any and all repairs to used space under this Agreement that may be necessary to repair or restore any damage caused by CMM, its officers, agents, employees or invitees.
- 2.9 CMM acknowledges that generators of any kind shall not be permitted. Electrical hookups are provided and available within the Crowley Crossing Plaza on Main Street and may be utilized as needed.
- 2.10 CMM shall be allowed to host up to four (4) mobile food vendors per market. All food trucks/mobile food vendors shall have all appropriate food handling licenses and permitting as required by the Tarrant County Health Department.
- Failure to comply with any permitting requirements may result in a particular vendor being banned from participating in future markets at the EDC's discretion.
- 2.11 CMM shall be allowed to host food vendors to sample open or time/ temperature controlled for safety (TCS) foods. These food vendors shall hold all appropriate licenses and permits as required by the Tarrant County Health Department.
- 2.12 Failure to comply with any permitting requirements may result in a particular vendor being

banned from participating in future markets at EDC's discretion. All foods must be produced at a permitted food facility or comply with cottage food laws (ex: jams, jellies, honey, tamales, cheeses, etc.). This does not include uncut produce vendors or vendors selling non TCS foods that are packaged and not sampled (ex: jams, jellies, honey, etc. that are not sampled on site).

- 2.13 CMM shall comply with all local, state, and federal regulations, including any and all regulations concerning the sale and distribution of alcoholic beverages and CBD products. CBD products, including oils, lotions, drinks, gummies, etc. Must be labeled and sold according to strict regulations. This includes regulations of the Tarrant County Public Health office when applicable.
- 2.14 CMM and any vendors shall only engage in retail sales of vendor products and artisanal items and other items customarily found in a farmers market for sale to the general public. For purposes of this section, the food trucks authorized in Section 2.11 shall be considered an item customarily found in a farmers market for sale to the general public.
- 2.15 The City of Crowley shall have the right to utilize booth space at their discretion for community outreach purposes. Examples include but are not limited to: volunteer recruitment, animal shelter adoptions, library card enrollment, etc. Requested booth space shall be coordinated with the operator a minimum of one (1) week in advance.
- 2.16 At such time tenants occupy City Hall adjacent to the Crowley Crossing Plaza, all functioning entry and exit points to the building will remain clear and unblocked by market operations. The City reserves the right to intervene if necessary.
- 2.17 EDC shall have the right to approve any promotional marketing and signage for the CMM to ensure materials meet existing sign ordinances and design standards.
- 2.18 CMM and any vendors shall comply with all local, state and federal parking and traffic regulations. Vehicles and trailer are prohibited from driving, stopping or parking on the plaza sidewalks.

Article III Terms

- 3.1 CMM agrees to pay the EDC \$500 per month for the 2025 market season. The EDC will issue quarterly invoices to CMM on the 1st day of the billing month, with payment due by the 15th of the same month. This rate will be reviewed and adjusted annually during contract renewal.
- 3.2 CMM shall be required to pay Two Hundred Dollars (\$200.00) as a clean-up fee in case the property is not restored to the condition prior to activities. Fee shall be assessed at EDC's discretion.
- 3.3 CMM shall ensure the compliance and abidance of vendors to the vendor rules and code of conduct as stated on the Crowley Main Street Market website.

Article IV

Insurance and Hold Harmless

- 4.1 CMM agrees to provide EDC a certificate of insurance as proof that it has secured and paid for a policy providing general liability insurance covering all risks related to the use, maintenance, existence or location of the areas used under this Agreement. The amounts of such insurance shall not be less than \$1,000,000.00 for personal injury or death, each occurrence. The certificate of insurance shall be provided to the EDC prior to the issuance of any permit and any usage of the EDC's property.
- 4.2 City and EDC shall be named as an additional insured under the above-described policies, and each such policy shall contain endorsements waiving subrogation rights against City and EDC and providing that such policies may not be cancelled unless City and EDC is provided with written notice of such intent to cancel at least thirty (30) days prior to any such cancellation. Each such insurance policy shall be procured from a company authorized to do business in the State of Texas and shall be satisfactory to City and EDC. CMM shall provide evidence satisfactory to EDC and City that such coverage has been procured and is being maintained at all times during the term of this Agreement.
- 4.3 CMM SHALL, AT ITS SOLE COST AND EXPENSE, INDEMNIFY AND HOLD HARMLESS EDC AND CITY AND ALL ITS OFFICERS, DIRECTORS, EMPLOYEES, AND AGENTS, AND ANY OFFICER, EMPLOYEE, OR OFFICIAL OF THE CITY OF CROWLEY, TEXAS (HEREINAFTER REFERRED TO AS "INDEMNITEES"), FROM AND AGAINST ANY AND ALL LIABILITY, OBLIGATIONS, DAMAGES, PENALTIES, CLAIMS, LIENS, COSTS, CHARGES, LOSSES AND EXPENSES (INCLUDING, WITHOUT LIMITATION, REASONABLE FEES AND EXPENSES OF ATTORNEYS, EXPERT WITNESSES AND CONSULTANTS), WHICH MAY BE IMPOSED UPON, INCURRED BY OR BE ASSERTED AGAINST THE INDEMNITEES BY REASON OF ANY ACT OR OMISSION OF CMM, ITS PERSONNEL, EMPLOYEES, AGENTS, CONTRACTORS OR SUBCONTRACTORS, RESULTING IN PERSONAL INJURY, BODILY INJURY, SICKNESS, DISEASE OR DEATH TO ANY PERSON OR DAMAGE TO, LOSS OF OR DESTRUCTION OF TANGIBLE OR INTANGIBLE PROPERTY, LIBEL, SLANDER, INVASION OR PRIVACY AND UNAUTHORIZED USE OF ANY TRADEMARK, TRADE NAME, COPYRIGHT, PATENT, SERVICE MARK OR ANY OTHER RIGHT OF ANY PERSON, FIRM OR CORPORATION WHICH MAY ARISE OUT OF OR BE IN ANY WAY CONNECTED WITH CMM'S OPERATION, MAINTENANCE, USE OR CONDITION OF THE AREAS DESIGNATED FOR CMM'S USE UNDER THIS AGREEMENT, TO THE EXTENT PERMITTED BY LAW.

Article V
Severability

- 5.01 If any provision of this Agreement is held to be invalid, illegal or unenforceable by a final order entered by a court of competent jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired. For purposes of this Agreement, a court order shall be final only to the extent that all available legal rights and remedies pertaining to such order, including without limitation all available appeals, have been exhausted.

Article V
Termination

- 6.01 The EDC retains the sole and exclusive right to terminate this Agreement at any time, provided CMM is notified seven (7) days in advance of said Termination. Should CMM violate any term of this Agreement, the seven- day notice is waived and the Agreement terminates upon notification to CMM by EDC.

Article VII
Independent Contractor

- 7.01 In executing this Agreement and in performing their respective obligations, the EDC and CMM are acting independently and not in any form of partnership or joint venture. The EDC assumes no responsibilities or liabilities to any third parties in connection with this Agreement.

Article VIII
Miscellaneous

- 8.1 EDC may be excused from performance under this Agreement when performance is prevented as the result of an act of God, strike, war, civil disturbance, epidemic, or court order, provided that City has prudently and promptly acted to take any and all steps that are within EDC's control to ensure performance and to shorten the duration of the event of Force Majeure. If City suffers an event of Force Majeure, it shall provide notice of the event to the CMM immediately. Subject to this provision, such nonperformance shall not be deemed an event of default.
- 8.2 All notices required or permitted by this Agreement will be delivered either (a) by certified mail, postage prepaid, effective five days after mailing, or (b) by hand delivery, effective upon delivery, in either case addressed as follows (or to such other address as a party may specify to the other party by notice delivered in accordance with the terms hereof):

To CMM:

Chaz Forster
6521 Asher Rd.
Alvarado, TX 76009

To the EDC:

Crowley
Economic
Development
Corporation
c/o Lori Watson
201 E. Main St.
Crowley, TX 76036

- 8.3 This written Agreement constitutes the entire Agreement between the Parties, and any prior oral agreement which purports to vary from the terms hereof shall be void.
- 8.4 This Agreement shall not be amended or modified other than in a written agreement signed by both Parties. Any amendment, modification, addition or change to this Agreement shall be in writing and shall be approved and executed in the same manner as this Agreement.
- 8.5 Neither Party may assign or transfer this Agreement or any interest in this Agreement without prior written consent of the other Party.
- 8.6 Regardless of the actual drafter of this Agreement, this Agreement shall, in the event of any dispute over its meaning or application, be interpreted fairly and reasonably and neither more strongly for or against either Party.
- 8.7 This Agreement is made and shall be construed in accordance with the laws of the State of Texas and venue for any dispute arising out of this Agreement shall lie in Tarrant County, Texas.
- 8.8 [This section intentionally left blank.]
- 8.9 Nothing contained in this Agreement shall be construed as a waiver of the EDC's governmental immunity, or of any damage caps or limitations imposed by law, or any other legal protections granted to the EDC by law, except to the extent expressly provided or necessarily implied herein.
- 8.10 Nothing contained in this Agreement shall be construed as the granting of any permit or permission required by any city ordinance or regulation, or the waiver of any requirement of any city ordinance or regulation.

(Signature pages to follow)

EXECUTED this ____ day of _____, 2025.

BY: _____
Lori Watson, EDC Executive Director

STATE OF TEXAS §
 §
COUNTY OF TARRANT §

Before me, _____, the undersigned notary public, on this day personally appeared Lori Watson as Executive Director of the Crowley Economic Development Corporation, who is known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed that instrument for the purposes and consideration therein expressed, and in that capacity therein stated.

Given under my hand and seal of office this ____ day of _____, 2025.

Notary Public, State of Texas

My Commission Expires: _____
Commission Number: _____
Executed on the date first written above.

EXECUTED this ____ day of _____, 2025.

BY: _____
Chaz Forster
CROWLEY MARKET ON MAIN

STATE OF TEXAS §
 §
COUNTY OF TARRANT §

Before me, _____, the undersigned notary public, on this day personally appeared Chaz Forster who is known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed that instrument for the purposes and consideration therein expressed, and in that capacity therein stated.

Given under my hand and seal of office this _____ day of _____, 2025.

Notary Public, State of Texas

My Commission Expires: _____

Commission Number: _____

Attachment 1
Crowley Crossing on Main Street



Crowley Market Rules

All vendors must arrive at their scheduled time and remove all items from vehicle, place in their respected spot and then move vehicle off the lot BEFORE setting up any tents, tables, signs, etc.... (pulling up and congregating and fellowshipping with other vendors causes a lot of traffic in the mornings and afternoons so please save the talking for AFTER everyone is completely setup)

All vendors are required to park off-site unless otherwise stated by market management. There is absolutely no parking in the grass or the perimeter of the market site, this is city ordinance and causes large fines for management.

All Vendors are required to pay their \$40 vendor fee after setup each week. We will accept cash, Venmo, or Zelle.

All vendors are required to set their tent up FIRST for management to set placing and allow all other vendors to get into the parking lot without any obstruction.

All vendors are required to provide their own tent that is NO larger than 10x10 (Tents that are larger than 10x10 require more space and it is unfair to other vendors) Only exception is if you choose to pay for 2 spots (\$80 total) and then you can have a 10x20 space. In the event of a windy day, please bring weights to secure your tent! None will be provided.

All hot food & drink vendors must have a hand washing station ready for use within their booth each Sunday (Health department stops by and performs random inspections)

All vendors are required to stay until 2pm, unless they sell out early or otherwise stated by market management (Leaving early causes disruptions, blocks customers from pulling their vehicles out, and customers assume we are closing for the day)

All vendors are required to pack and exit promptly as to allow all other vendors to do the same (Slow packing, talking, and other distractions prevent other vendors from being able to leave)

All vendors must dispose of their own trash/waste before leaving for the day

All vendors must check-in each week by Thursday at 12pm. You have until Saturday at 8am to cancel or your fee will still be owed.

You understand that all materials are to be supplied by you. We only provide the ground to set up on and electricity (if needed)

Time slots are assigned each week on Friday mornings, be sure to adhere to check-ins to guarantee your time slot. You will find your time slot on the Crowley Market on Main Vendor group page.

Fees, dates, location, or other conditions are subject to change as needed by City of Crowley or Crowley Market on Main

In the event of inclement weather, the market manager will make a decision if the market will be open as weather conditions can change quickly. Please check the Vendor group page for update

We reserve the right to reject you as a vendor for any reason.

I also acknowledge that I have read and completely understand the vendor agreement and that I release and hold harmless the Crowley Market on Main and its employees/owners of any liability or legal claim