



Agenda
Crowley Crime Control and Prevention District
Board of Directors
March 5, 2026
Regular Session - 6:15 PM

Crowley City Hall
201 E. Main Street
Crowley TX 76036

Citizens may address the Crime Control and Prevention District Board of Directors by filling out a blue “Citizen Participation” card to discuss any issue that is on the Agenda. Please turn in cards to the board secretary. Speakers are limited to three minutes (if using a translator, the time limit will be doubled).

Regular Session - March 5, 2026 - 6:15 PM

I. Call to Order and Roll Call

II. CCPD Business

1. Discuss and consider approving the minutes from the meeting held on December 18, 2025.
2. Discuss and consider the contract proposal with GSBS Architects to analyze the feasibility of potential site improvements around the police department facility and authorize the executive director or her designee to execute the agreement.
3. Discuss and consider 2025-26 CCPD Budget Amendment #2 for the contract proposal with GSBS Architects for additional conceptual designs.

III. Adjournment

I, the undersigned authority, do hereby certify that this Agenda of the Crowley Crime Control and Prevention District Board of Directors meeting to be held on March 5, 2026 at 6:15 PM is a true and correct copy posted on February 27, 2026 at 1:00 pm at Crowley City Hall, a place convenient and readily accessible to the public at all times.

A handwritten signature in blue ink that reads 'Carol C. Cannady'.

Carol C. Cannady, Secretary

The Crowley City Hall is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at 817-297-2201 ext. 4000 for more information.



**City of Crowley, Texas
Crime Control and Prevention District Board of
Directors Agenda Report**

Presenter: Carol Cannady	Meeting Date: March 5, 2026
Department: City Secretary	Agenda Item: II.1.
Subject: Discuss and consider approving the minutes from the meeting held on December 18, 2025.	

Background:

Recommendation:

Financial Information:

None

Attachments:

1. 12182025 CCPD Minutes

MINUTES OF THE CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS REGULAR SESSION HELD DECEMBER 18, 2025. The Crime Control and Prevention District Board of Directors of the City of Crowley, Texas met in Regular Session on Thursday, December 18, 2025, at 6:00 PM in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

Call to Order and Roll Call

President Jesse Johnson called the Session to order at 6:00 p.m. Board Secretary Carol Cannady called roll and noted a quorum was present.

Present were

Mayor Billy Davis, Council Member Jim Hirth, Council Member Jesse Johnson, Council Member Scott Gilbreath, Council Member Tina Pace

Staff included:

City Manager Lori Watson
Police Chief Kit Long
Secretary Carol Cannady

Absent:

Council Member Jerry Beck, Council Member Matt Foster

Public Hearings

None

CCPD Business

1. Discuss and consider approving the minutes from the meeting held on November 20, 2025.

Council Member Jim Hirth made the motion to Approve the minutes as presented; second by Council Member Tina Pace, council voted unanimously to approve the motion as presented. Motion carried 5-0.

2. Presentation from GSBS Architects

Representatives from GSBS presented their assessment of the City of Crowley Police Department facility and provided an evaluation of current and future operational needs. The report reviews existing conditions, analyzes current requirements, compares national and regional trends, and offers recommendations to address facility limitations.

The assessment identified several key challenges, including limited space, inefficient building circulation, storage deficiencies, security concerns, dispatch constraints, and site limitations that restrict expansion due to surrounding development, floodplain areas, and grade changes. The facility was found to be undersized for current staffing levels and operational demands, with multiple lobbies and layout inefficiencies that reduce overall functionality.

Growth projections indicate a significant increase in future demand for police services. Population estimates show substantial growth in Crowley by 2050, which is expected to drive increased service needs and staffing expansion. The department's staffing levels are projected to grow

considerably over the next 25 years, requiring significant additional square footage to maintain or enhance service levels.

The report concludes that the existing facility currently requires approximately 7,000 additional square feet to meet present needs, with future demands requiring considerably more space. Several renovation and expansion options were presented, each involving tradeoffs related to cost, security, building connectivity, and operational impacts during construction. Estimated project costs range from approximately \$6 million to \$7.5 million.

Final recommendations note that the proposed improvements would address only current operational needs and would likely disrupt operations during construction. As a long-term solution, the consultants recommend that the City begin planning for a new police department facility to adequately accommodate future growth and service demands.

Adjournment

As there was no further business, Presiden Jesse Johnson adjourned the meeting at 6:41 p.m.

ATTEST:

Jesse Johnson, CCPD Board President

Carol Cannady, CCPD Secretary



**City of Crowley, Texas
Crime Control and Prevention District Board of
Directors Agenda Report**

Presenter: Matt Elgin	Meeting Date: March 5, 2026
Department: Police	Agenda Item: II.2.
Subject: Discuss and consider the contract proposal with GSBS Architects to analyze the feasibility of potential site improvements around the police department facility and authorize the executive director or her designee to execute the agreement.	

Background:

In April 2025, the city contracted with GSBS to work in partnership with staff to perform a facility needs assessment of the police department facility. The outcome of the assessment was presented to the CCPD Board during the meeting on December 18, 2025. That effort focused on identifying current staffing needs and projecting future staffing needs, along with reviewing current constraints of the facility. That information was then used to determine how much additional space may be needed to accommodate both current and future growth-driven needs. It was clear that the existing space could not support current and future growth-driven space needs.

During the December meeting, direction was provided to staff to pursue the next phase of design to determine the feasibility of some of the outcomes of that space analysis.

Staff have recently met with GSBS and developed the scope for the next phase of site feasibility analysis. This phase will evaluate the feasibility of remodeling the current facility and determine any additional modifications needed to provide the necessary space identified in the previous space study. This will involve reviewing the existing building footprint and adjacent city-owned property for potential expansion options.

GSBS Architects was the architect of the Crowley Recreation Center and the Crouch Event Center.

Recommendation:

Staff recommends approval of the agreement with GSBS for the next phase of design analysis.

Financial Information:

\$30,000 plus any approved reimbursable expenses.

Attachments:

1. GSBS Phase 2

February 26, 2026

Matt Elgin, Assistant City Manager
City of Crowley, Texas
201 E. Main Street
Crowley, TX 76036

Fee Proposal For: Crowley Police Department Assessment, Phase 2

Dear Mr. Elgin:

GSBS Architects is pleased to submit the following proposal to provide services for continued assessment of the Crowley Police Department. We understand the Project to entail:

Pre-Design analysis to determine the feasibility of fitting Police Department program and operations into the existing Police Department, the adjacent Fire Department, and site. This study will be a continuation of the assessment completed by GSBS in December 2025.

GSBS understands the project shall assume that Fire Department operations will be located to another site, and Police Department operations will expand to occupy the abandoned space in the Fire Department building. Fire department relocation, site considerations, and design are not to be included in the assessment.

Scope of Services

Based on this understanding of the Project, GSBS proposes to provide Pre-Design services, including Program modification, as needed, and Conceptual Design of the building and site. Conceptual design shall include architectural and site design only. Deliverables provided by GSBS are intended to support planning efforts based on conversations with City of Crowley administration and shall include:

- Evaluation of the existing fire department for future use potential
- Pre-design report highlighting:
 - Current programming needs
 - Future programming needs to a date agreed upon by city administration
- Design, phase, and construction schedules
- Concept drawings
 - [1] Site plan
 - [1] Floor plan
- Rough Order of Magnitude (ROM) estimate
- Presentation to CCPD board

Not included in the proposed scope of services:

- Existing facility surveys
- Measured drawings
- Consultant services, including:
 - Civil engineering
 - Structural engineering
 - Mechanical engineering
 - Electrical engineering
 - Interior design
 - Landscape design
 - Furniture, fixtures & equipment design
 - Cost estimating services
- Surveying
- Geotechnical services
- Hazardous materials assessment

Other Terms and Conditions

Reimbursable Expenses are in addition to the compensation for the Services to be provided and include expenses incurred by GSBS directly related to the project. Reimbursable expenses are billed at the cost of the expense plus ten percent.

Proposed Fee

The proposals to complete the Scope of Services described above for a fixed fee of:

\$30,000 Pre-Design Services

GSBS will invoice monthly in proportion to services performed. Payment is due and payable upon presentation of the invoice. Amounts unpaid 30 days after the invoice date will bear interest. Invoices unpaid for more than 45 days may result in the suspension of our services until the account is made current.

If this proposal is acceptable, we will prepare an agreement for the project.

Thank you for your trust and confidence, and for the opportunity to provide this proposal for your project. We look forward to a continued successful relationship.

Sincerely,


Cody Jay
for GSBS Architects



**City of Crowley, Texas
Crime Control and Prevention District Board of
Directors Agenda Report**

Presenter: Matt Elgin	Meeting Date: March 5, 2026
Department: Police	Agenda Item: II.3.
Subject: Discuss and consider 2025-26 CCPD Budget Amendment #2 for the contract proposal with GSBS Architects for additional conceptual designs.	

Background:

This amendment includes the contract proposal with GSBS Architects for the site feasibility review and conceptual design that was discussed earlier in this meeting.

Recommendation:

Staff requests Board consideration and approval of CCPD 2025-26 Budget Amendment #2.

Financial Information:

\$30,000 plus any approved reimbursable expenses.

Attachments:

1. CCPD 25-26 Budget (3)
2. CCPD Budget Amendment #2 25-26

Crime Control & Prevention District
Budget 2025-26
Updated 03-05-2026

Revenue:

Sales Tax Revenue	\$ 1,690,454
Interest Income	10,000

Total Income \$ 1,700,454

Expenses:

Bond Payments	
2024 Bond	
Principal	\$ 85,000
Interest	105,325

\$ 190,325

Recurring Costs:

Full Time Salaries	\$ 341,349
Overtime	8,000
Longevity	3,038
Cash Option	2,168
Fica	24,164
Medicare	5,651
TMRS	49,069
Insurance	35,259
<i>Total Personnel Costs</i>	\$ 468,698

Service Contracts

Motorola Solutions Software	32,457
Fort Worth SUA	12,615
Johnson County Broadband contract	37,028
Axon Five Year maintenance/license contract	65,626
VistaCom Voice Logger maintenance contract	43,968
Spectrum Internet	19,805
Mentalix (fingerprint machine)	5,960
Personnel Background Investigations Services	4,000
TPCA Best Practices	2,000
Flock Safety	18,000
LEFTA (SHIELD)	6,340
Vector	2,334
Acronis	300

Total Service Contracts 250,433

Materials and Supplies

CCPC Admin Materials	2,500
Recruiting/Selection Process Exams	6,650
ID cards	1,000
Uniforms, Equipment	500
<i>Total Materials & Supplies</i>	10,650

Mobile Phones	15,000
Dues and Memberships	600
Training and Travel	5,300
Ammunition (for Training)	21,184
City Event OverTime (includes COF)	35,190
Office of Community Outreach Programs	24,980
<i>Total Other</i>	102,254

Subtotal Programs & Recurring Costs \$ 832,034

Equipment and One Time Costs:

Patrol Vehicles (2)	189,915
Flock Cameras (4)	14,600
Cell Phone Cases/Screen Protectors	3,000
Air Conditioner Replacement	6,500
Ticket Writer Software	5,530
GSBS Pre-Design Services	30,000

Subtotal Equipment and One Time Purchases \$ 249,545

Total Expenses \$ 1,271,904

Revenues over (under) expenses \$ 428,550

Detail of Programs:

	2025-26
1 Citizens On Patrol Program	4,000
2 Youth Activity Center Programs	-
3 Crowley Area Teen Community Helpers/Adult Supervision	-
4 Citizens Police Academy	500
5 National Night Out	9,900
6 Crime Prevention Materials	1,500
7 Bicycle/Skateboard Safety Program	2,500
8 Bike/ATV Patrol	1,000
9 Alliance for Children	5,580
Total Programs	\$ 24,980

**Crime Control and Prevention District
FY 2025-26 Budget**

Budget Amendment #2

Revenues:	2025-26 Budget Revenue over Expenditures	\$	458,550
Expenditures:	GSBS Pre-Design Services	<u>30,000</u>	
	Total Expenditures	<u>\$</u>	30,000
	Net Revenue over Expenditures	\$	428,550