

MINUTES OF THE CITY COUNCIL WORK SESSION HELD FEBRUARY 6, 2025. The City Council of the City of Crowley, Texas met in Work Session on Thursday, February 6, 2025, at 6:30 PM in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

Call to Order and Roll Call

Mayor Billy Davis called the Work Session to order at 6:30 p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

Present were

Council Member Tina Pace, Council Member Jesse Johnson, Council Member Jim Hirth, Council Member Matt Foster, Council Member Scott Gilbreath, Mayor Billy Davis

City staff included:

City Manager, Lori Watson

Asst City Manager, Cristina Winner

Asst City Manager, Matt Elgin

City Secretary, Carol Konhauser

Planning and Comm Dev Director, Rachel Roberts

Public Works Director, Mike Rocamontes

EDC Director, Molly Martin

Asst Finance Director, Heather Gwin

HR Administrator, Lacy Duncan

Downtown Events Coordinator, Julie Hepler

Absent:

Council Member Jerry Beck

Non-Action Items for Discussion

1. Presentation of the 2025 Special Events Calendar

Presentation was given during EDC meeting.

Consent Agenda

1. Discuss and consider approving the minutes from the regular meeting held January 16, 2025.

No discussion.

Public Hearings

1. Hold a public hearing to discuss and consider approval of Ordinance 02-2025-554, an ordinance for a specific use permit, requested by Mark Sunkel from Beach Club Express

Car Wash, to allow a car wash in the General Commercial district located at 812 S. Crowley Rd in the Stone Gate Plaza Addition Block 1 Lot 16R1, conveyed by deed recorded as D212193470, deed records, Tarrant County, Texas. **Case # SUP-2024-004**

No discussion.

City Business

1. Discuss and consider adoption of Resolution R02-2025-442, designating a Farmer's Market to be known as the "Crowley Market on Main" as outlined in Ord. NO 05-2012-181. and approving the Crowley EDC to enter into a Facilities Usage Agreement.

No discussion.

2. Discuss and consider approving Resolution R02-2025-440 approving a Permanent Water Facility Easement Agreement with the City of Fort Worth.

Assistant City Manager Matt Elgin explained that this easement was needed for the Fort Worth Water Main Exchange Project.

3. Discuss and consider approving Resolution R02-2025-441 for a Temporary Construction Easement Agreement with the City of Fort Worth.

Assistant City Manager Matt Elgin explained that this was a temporary construction easement needed for the Fort Worth Water Main Exchange Project.

4. Discuss and consider approval of Ordinance #02-2025-556, amending Chapter 102 "Signs" by amending the Schedule for Permanent Signs, the regulations for a Master Sign Plan, and the requirement to have a certificate of occupancy.

Planning and Community Development Director Rachel Roberts explained to council that the city's current sign ordinance requires a sign permit to be granted only after a business has obtained an approved Certificate of Occupancy (CO). She further explained that requiring an approved CO before issuing a sign permit has created challenges for new businesses. Once a CO is approved, the business is fully prepared to open, with all furnishings, materials, and inspections completed. However, if they must wait for a sign permit, they face two options: opening without signage or delaying their launch until the sign is installed and inspected. Therefore, staff is recommending allowing sign permits to be issued based on a completed CO application, rather than an approved CO. This would maintain oversight while providing businesses with a more practical and efficient timeline.

5. Discuss and consider adoption of Resolution R02-2025-444 a resolution approving an agreement between Karis MMD and the City of Crowley, Texas for the installation and maintenance of landscaping within the Monarch Drive and Karis Blvd right of ways and authorizing the City Manager to execute that agreement.

Assistant City Manager Matt Elgin explained Karis MMD has requested approval to install

second by Council Member Jim Hirth, council voted unanimously to approve the motion as presented. Motion carried 6-0.

7. Discuss and consider adoption of Ordinance 02-2025-555 an ordinance of the City Council of the City of Crowley, Texas, Ordering a General Election to be held on May 03, 2025; appointing an election judge and alternate judge, designating location of polling place; providing for dates; prescribing the hours; providing for an early voting ballot board; providing for the posting and publication of notice; and providing an effective date and authorize the Mayor to execute the Notice of Election.

Council Member Jim Hirth made the motion to Approve Ordinance 02-2025-555 order the General Election; second by Council Member Tina Pace, council voted unanimously to approve the motion as presented. Motion carried 6-0.

8. Discuss and consider approval of a Lease Agreement between Johnson County and the City of Crowley for the lease of an accessible voting unit (ES&S Express Vote) for Early Voting and Election Day Voting for the General Election to be held on May 3, 2025, and authorizing the Mayor to execute said agreement.

Council Member Matt Foster made the motion to Approve a lease agreement with Johnson County for an accessible voting unit; second by Council Member Tina Pace, council voted unanimously to approve the motion as presented. Motion carried 6-0.

Public Comment

Terri Horn, Chamber of Commerce, reminded everyone of the Ribbon Cutting Ceremony for Dil Dinkers on Feb 27, 2025 at 4:00 p.m.

Items of Community Interest

Executive Session

Reconvene and Take Action from Executive Session

Adjournment

As there was no further business, Mayor Billy Davis adjourned the meeting at 7:25 p.m.



Billy Davis, Mayor

ATTEST:



Carol C. Konhauser, City Secretary