



**Agenda
Crowley City Council
March 6, 2025
Work Session - 6:30 PM**

**Crowley City Hall
201 E. Main Street
Crowley TX 76036**

Citizens may address the Council by filling out a blue "Citizen Participation" card to discuss any issue that is on the Agenda. Please turn in cards to the City Secretary. Speakers are limited to three minutes (if using a translator, the time limit will be doubled).

Work Session - March 6, 2025 - 6:30 PM

I. Call to Order and Roll Call

II. Non-Action Items for Discussion

III. Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Discuss and consider approving the minutes from the work session and regular meeting held February 20, 2025

IV. City Business

1. Discuss and consider adoption of Resolution R03-2025-446 to amend the Texpool Authorized Representatives.
2. Discuss and consider the adoption of Ordinance **03-2025-557**, amending Chapter 2 "Administration," Article IV "Boards and Commissions," Division 4 "Library Board," of the Code of Ordinances, adding an alternate member, and revising the established meeting day on which the Library Board shall meet.
3. Discuss appointing a Council Member liaison for the Library Board.

V. Adjournment

I, the undersigned authority, do hereby certify that this Work Session Agenda of the Crowley City Council to be held on March 6, 2025 at 6:30 PM is a true and correct copy posted on February 27, 2025 at 6:00 pm at Crowley City Hall, a place convenient and readily accessible to the public at all times.

A handwritten signature in blue ink that reads 'Carol C. Konhauser'.

Carol C. Konhauser, City Secretary



The Crowley City Hall is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at 817-297-2201 ext. 4000 for more information.



City of Crowley, Texas City Council Agenda Report

Presenter: Carol Konhauser	Meeting Date: March 6, 2025
Department: City Secretary	Agenda Item: III.1.
Subject: Discuss and consider approving the minutes from the work session and regular meeting held February 20, 2025	

Background:

Recommendation:

Financial Information:

None

Attachments:

1. 02202025 City Council Work Session Minutes
2. 02202025 City Council Regular Session Minutes

MINUTES OF THE CITY COUNCIL WORK SESSION HELD FEBRUARY 20, 2025.

The City Council of the City of Crowley, Texas met in Work Session on Thursday, February 20, 2025, at 6:30 PM in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

Call to Order and Roll Call

1. Attendance Sheet

Mayor Billy Davis called the Regular Session to order at 6:30 p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

Present were

Council Member Tina Pace, Council Member Jerry Beck, Council Member Jesse Johnson, Council Member Jim Hirth, Council Member Matt Foster, Mayor Billy Davis

City staff included:

City Manager, Lori Watson

Asst City Manager, Cristina Winner

Asst City Manager, Matt Elgin

City Attorney, Rob Allibon

City Secretary, Carol Konhauser

Fire Chief, Pleasant Brooks

Police Chief, Kit Long

Planning and Comm Dev Director, Rachel Roberts

Public Works Director, Mike Rocamontes

Director of Utilities, Randal Manus

EDC Director, Molly Martin

HR Administrator, Lacy Duncan

Media Relations Coordinator, Jay Hinton

Absent:

Council Member Scott Gilbreath (excused)

Non-Action Items for Discussion

1. Discuss and receive City Council direction on renewal options for the Waste Connections contract and receive public input.

Abel Moreno from Waste Connections gave a presentation on the solid waste renewal options. The proposed options include the use of 95 or 65 gallon rolling containers/carts which would enhance efficiency. The proposed option would include trash pickup twice per week and recycling pickup once per week. He explained bulk pickup would be available twice per month, with an option for residents to schedule extra pickups for an additional fee. He also stated that route adjustments would be necessary with Saturday

routes being discontinued. Additionally, a fee adjustment will increase the cost from \$16.29 to \$19, plus the city's \$1 administrative fee, resulting in a total increase of \$3.71. For commercial customers, there will be no requirement for a franchise agreement with the city's businesses. He stated these changes would improve services while maintaining affordability and accessibility for all residents. Mr Moreno stated that anyone with a disability or unable to wheel the carts onto the road could set up services where the drivers would collect the carts from the home for the resident.

Citizens had concerns about cars blocking containers and not being picked up. They also voiced that they did not want to see an increase in cost of services.

Consent Agenda

1. Discuss and consider approving the minutes from the work session and regular meeting held on February 6, 2025.

No discussion

Public Hearings

1. Hold a public hearing to consider pursuing funding from Tarrant County Community Development Block Grant (CDBG) 2025 Program (51st Year) for proposed sidewalk and ADA ramp improvements located on the south side of the 300-400 blocks of Bovell Dr., the 300-400 blocks of Glendale Dr. and the 400 block of Harvey St. in the Eagle Heights Addition, Crowley, Tx. 76036.

No discussion

City Business

1. Consider approval of a resolution authorizing the submission of a grant application with the Office of the Governor for the 2024 Rifle Resistant Body Armor Grant Program; authorizing the City Manager to act on behalf of the City of Crowley in all matters related to the application; authorizing acceptance of funds if awarded; and pledging that if funding for this project is received, the City will comply with all project requirements of the Office of the Governor.

No discussion

2. Submit and consider taking action to accept the Crowley Police Department's 2024 Racial Profiling Report and Motor Vehicle Contact Search Analysis

No discussion

Adjournment

As there was no further business, Mayor Billy Davis adjourned the meeting at 7:17 p.m.

ATTEST:

Billy Davis, Mayor

Carol C. Konhauser, City Secretary

MINUTES OF THE CITY COUNCIL REGULAR SESSION HELD FEBRUARY 20, 2025. The City Council of the City of Crowley, Texas met in Regular Session on Thursday, February 20, 2025, at 7:00 PM in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

Call to Order and Roll Call

Mayor Billy Davis called the Regular Session to order at 7:17 p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

Present were

Council Member Tina Pace, Council Member Jerry Beck, Council Member Jesse Johnson, Council Member Jim Hirth, Council Member Matt Foster, Mayor Billy Davis

City staff included:

City Manager, Lori Watson

Asst City Manager, Cristina Winner

Asst City Manager, Matt Elgin

City Attorney, Rob Allibon

City Secretary, Carol Konhauser

Fire Chief, Pleasant Brooks

Police Chief, Kit Long

Planning and Comm Dev Director, Rachel Roberts

Public Works Director, Mike Rocamontes

Director of Utilities, Randal Manus

EDC Director, Molly Martin

HR Administrator, Lacy Duncan

Media Relations Coordinator, Jay Hinton

Absent:

Council Member Scott Gilbreath

Invocation and Pledge of Allegiance to the American and Texas Flags

Invocation was given by Council Member Jesse Johnson followed by the Pledge of Allegiance to the American and Texas Flags.

Presentations/Proclamations

None

Consent Agenda

1. Discuss and consider approving the minutes from the work session and regular meeting held on February 6, 2025.

Council Member Jim Hirth made the motion to Approve the minutes for February 6, 2025; second by Council Member Jerry Beck, council voted unanimously to approve the motion as presented. Motion carried 6-0.

Public Hearings

1. Hold a public hearing to consider pursuing funding from Tarrant County Community Development Block Grant (CDBG) 2025 Program (51st Year) for proposed sidewalk and ADA ramp improvements located on the south side of the 300-400 blocks of Bovell Dr., the 300-400 blocks of Glendale Dr. and the 400 block of Harvey St. in the Eagle Heights Addition, Crowley, Tx. 76036.

Mayor Davis opened the public hearing at 7:20 p.m. and invited anyone wishing to speak to come forward.

Public Works Director Mike Rocamontes explained that Tarrant County typically provides CDBG funding ranging from \$140,000 to \$160,000. He stated that this year's project focuses on completing the sidewalk installation in the Eagle Heights Addition, covering sections of Harvey, E. Glendale, and E. Bovell Streets. The total estimated project cost is \$302,947.50, with an anticipated CDBG award of \$150,000, leaving the City responsible for approximately \$152,947.50. While this will not fully complete the sidewalk installation in Eagle Heights Addition, it will bring the City closer to finishing the project.

Mayor Davis closed the public hearing at 7:25 p.m.

Council Member Jerry Beck made the motion to Approve pursuing funding for the Tarrant County 51st Community Development Block Grant for the construction of sidewalks along portions of Harvey, E. Glendale, and E. Bovell Streets; second by Council Member Tina Pace, council voted unanimously to approve the motion as presented. Motion carried 6-0.

City Business

1. Consider approval of a resolution authorizing the submission of a grant application with the Office of the Governor for the 2024 Rifle Resistant Body Armor Grant Program; authorizing the City Manager to act on behalf of the City of Crowley in all matters related to the application; authorizing acceptance of funds if awarded; and pledging that if funding for this project is received, the City will comply with all project requirements of the Office of the Governor.

Council Member Jim Hirth made the motion to Approve Resolution R02-2025-445 authorizing the submission of a grant application for the BG-Rifle-Resistant Body Armor; second by Council Member Matt Foster, council voted unanimously to approve the motion as presented. Motion carried 6-0.

2. Submit and consider taking action to accept the Crowley Police Department's 2024 Racial Profiling Report and Motor Vehicle Contact Search Analysis

Council Member Jesse Johnson made the motion to Accept the Crowley Police Department 2024 Racial Profiling Report and Motor Vehicle Contact Search Analysis ; second by Council Member Jerry Beck, council voted unanimously to approve the motion as presented. Motion carried 6-0.

Public Comment

Mayor Davis asked if there were any citizens or visitors wishing to speak.

Items of Community Interest

Mayor Davis then asked if there were any community interest items to discuss.

Executive Session

1. Discuss economic development issues related to negotiating a potential business opportunity within the city.

Mayor Billy Davis announced that City Council would convene into Executive Session at 7:33p.m. to discuss economic development issues related to negotiating a potential business opportunity with the City pursuant to Section 551.087 of the Texas Government Code.

Reconvene and Take Action from Executive Session

At 8:00, Mayor Davis announced City Council would reconvene into open session with no action to take.

Adjournment

As there was no further business, Mayor Billy Davis adjourned the meeting at 8:00 p.m.

ATTEST:

Billy Davis, Mayor

Carol C. Konhauser, City Secretary



City of Crowley, Texas City Council Agenda Report

Presenter: Heather Gwin	Meeting Date: March 6, 2025
Department: Finance	Agenda Item: IV.1.
Subject: Discuss and consider adoption of Resolution R03-2025-446 to amend the Texpool Authorized Representatives.	

Background:

Resolution to add Staff Accountant Kristina Smith to the authorized signatures of the Texpool account.

Recommendation:

Staff recommends adopting the Resolution to amend the authorized representatives for Texpool to include Kristina Smith.

Financial Information:

None

Attachments:

1. R02-2025-446 Texpool Authorized Rep

RESOLUTION NO. R03-2025-446

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CROWLEY, TARRANT COUNTY, TEXAS, AMENDING THE AUTHORIZED REPRESENTATIVES FOR THE CITY, FOR PURPOSES OF TRANSMITTING FUNDS FOR INVESTMENT IN THE TEXAS LOCAL GOVERNMENT INVESTMENT POOLS (TEXPOOL/TEXPOOL PRIME), WITHDRAWLING FUNDS FROM TEXPOOL, ISSUING LETTERS OF INSTRUCTION, AND TAKING ALL OTHER ACTIONS DEEMED NECESSARY OR APPROPRIATE FOR THE INVESTMENT OF LOCAL FUNDS

WHEREAS, the City of Crowley, Texas, Location Number 78193, is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the City of Crowley to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool (“TexPool/TexPool Prime”), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROWLEY, TEXAS:

THAT the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the City of Crowley and are each hereby authorized to transmit funds for investment in TexPool/TexPool *Prime*, to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.

THAT an Authorized Representative of the City of Crowley may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the City of Crowley's TexPool/TexPool *Prime* account or (2) is no longer employed by the City of Crowley; and

THAT an Authorized Representative of the City of Crowley may, by Amending Resolution signed by an Authorized Representative of the City of Crowley, add or remove an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the City of Crowley Participant.

THAT the list of Authorized Representatives of the City of Crowley, each of which will be issued a personal identification number to transact business with TexPool/TexPool *Prime*, is as follows:

1. Name: Lori Watson
Title: City Manager
Phone: (817) 297-2201
Fax: (817) 297-4911
Email: lwatson@ci.crowley.tx.us

Signature: _____

2. Name: Cristina Winner
Title: Assistant City Manager
Phone: (817) 297-2201
Fax: (817) 297-4911
Email: cwinner@ci.crowley.tx.us

Signature: _____

3. Name: Kristina Smith
Title: Staff Accountant
Phone: (817) 297-2201
Fax: (817) 297-4911
Email: ksmith@ci.crowley.tx.us

Signature: _____

4. Name: Carol Konhauser
Title: City Secretary
Phone: (817) 297-2201
Fax: (817) 297-4911
Email: ckonhauser@ci.crowley.tx.us

Signature: _____

5. Name: Matt Elgin
Title: Assistant City Manager
Phone: (817) 297-2201
Fax: (817) 297-4911
Email: melgin@ci.crowley.tx.us

Signature: _____

THAT the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participant Agreement is:

Name: Kristina Smith
Phone: (817) 297-2201
Email: ksmith@ci.crowley.tx.us

THAT this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant and until TexPool/TexPool *Prime* receives a copy of any such amendment or revocation.

PASSED and **APPROVED** at a regular meeting of the City Council of Crowley, Texas, on this 6th day of March 2025.

SIGNED:

Billy P. Davis, Mayor

ATTEST

Carol C. Konhauser, City Secretary



City of Crowley, Texas City Council Agenda Report

Presenter: Teresa Copeland	Meeting Date: March 6, 2025
Department: Library	Agenda Item: IV.2.
Subject: Discuss and consider the adoption of Ordinance 03-2025-557 , amending Chapter 2 "Administration," Article IV "Boards and Commissions," Division 4 "Library Board," of the Code of Ordinances, adding an alternate member, and revising the established meeting day on which the Library Board shall meet.	

Background:

The Library Board and Staff are requesting the following modifications to the board structure and procedures.

- Addition of one (1) alternate member to allow for a quorum when regular members are unable to attend.
- Moving monthly meetings from the *second Monday* of the month to the *third Monday* to avoid conflicts with other city boards.

Library board meetings are held quarterly in January, April, July and October. Ad-hoc meetings may be called as necessary throughout the year.

Recommendation:

Staff respectfully requests approval.

Financial Information:

None

Attachments:

1. 03-2025-557 Ordinance Rev. Library Board
2. DIVISION_4.____LIBRARY_BOARD- Requested Updates

ORDINANCE NO. 03-2025-557

AN ORDINANCE OF THE CITY OF CROWLEY, TEXAS, AMENDING CHAPTER 2 "ADMINISTRATION", ARTICLE IV "BOARDS AND COMMISSIONS," DIVISION 4 "LIBRARY BOARD" OF THE CODE OF ORDINANCES; ADDING AN ALTERNATE MEMBER, AND REVISING THE ESTABLISHED MEETING DAY; PROVIDING THAT THIS ORDINANCE IS CUMULATIVE OF ALL ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Crowley is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the local Government Code; and

WHEREAS, Section 8.01(d) of the City Charter provides that the City Council shall set the size, quorum, length of terms, rules of order and organization of each City board and commission by ordinance; and

WHEREAS, the City Council has previously enacted ordinances creating various boards and commissions of the City pursuant to the authority in Section 8.01 of the City Charter; and

WHEREAS, the City Council desires to revise the established meeting day the Library Board shall meet and add an alternate board member; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CROWLEY, TEXAS THAT:

SECTION 1.

Chapter 2 "Administration," Article IV "Boards and Commission," Division 4 "Library Board" of the Code of Ordinances of the City of Crowley, is hereby amended to read as follows:

DIVISION 4. LIBRARY BOARD

Sec. 2-120. Created.

There is hereby created the Crowley Public Library Board which shall consist of five (5) regular members and one (1) alternate member (as Place 1 through 6), which shall be qualified voters in the city. Alternate members shall serve in the absence of regular members in keeping with rules and procedures adopted by the Library Board. The board shall be an advisory board.

Sec. 2-121. Mission statement.

Built on a long tradition of volunteerism, and community and civic support, the library board is dedicated to serving a diverse population and enabling the library to be a resource for knowledge, learning and leisure for all who enter, both now and in the future. The board shall review and recommend policy, procedure and initiatives in order to foster citizen use of the library, participation in library services and programs and equal access to library materials.

Sec. 2-122. Appointment.

The city council will consider for appointment to the board only those persons who have demonstrated their civic interest, general knowledge of the community, independent judgment, interest in the library program planning and availability to prepare for and attend meetings. It is the intent of the city council that members shall, by reason of diversity of their individual occupations, constitute a board which is broadly representative of the community. In addition, each appointed member of the library board shall meet the following qualifications:

- (1) Be a registered voter of the city;
- (2) Shall have resided in the city for one year; and
- (3) Continue residency in the city during the term of office.

Sec. 2-123. Terms; vacancies; removal.

- (a) The terms of three of the members shall expire on the first Monday in June of each odd-numbered year and the terms of three of the members shall expire on the first Monday in June of each even-numbered year. The members of the board shall be identified by place numbers one through six. The odd-numbered places shall expire in the odd-numbered years; the even-numbered places shall expire in the even-numbered years.
- (b) Vacancies shall be filled for unexpired terms by the city council. Newly appointed members shall be installed at the first regular board meeting after their appointment. The city council may remove a board member by a majority vote of the council.

Sec. 2-124. Organization.

- (a) The board shall hold an organizational meeting on the third Monday in July of each year and shall elect a vice-chairperson from among its members before proceeding to any other matters of business. The chairperson will serve for a term of one year. The vice-chairperson will elevate to chair the third Monday in July of the following year. In the event that the vice-chairperson is no longer on the board in July or declines to elevate to chair, the chairperson will be selected by a simple majority vote of the board.
- (b) The director of library services shall be an ex officio, nonvoting member of the public library board and shall perform the duties of secretary of the board.
- (c) The board shall meet quarterly on the third Monday of January, April, July and October. Ad hoc meetings may be called as necessary throughout the year.
- (d) The board shall adhere to the Texas Open Meetings Act and shall post all agendas and retain all minutes as required by law. Meetings shall be conducted utilizing Robert's Rules of Order, current edition.
- (e) There shall be a city councilmember assigned to the library board as a city council liaison.

Sec. 2-125. Meeting and quorum.

- (a) A quorum for the conduct of business shall consist of three members of the library board. The members of the library board shall regularly attend meetings of the library board and shall serve without compensation. Three consecutive unexcused absences or absence from three meetings in any 12-month period shall constitute grounds for dismissal. The definition of an excused absence is set forth in Resolution No. 01-2002-01.
- (b) A motion may be made by any member of the board other than the presiding chairperson; however, the chairperson shall have voting privileges. Three favorable votes are required to

approve or recommend a matter to the city council. A member shall disqualify himself from voting whenever he has a personal or monetary interest in the matter under discussion, or that he will be directly affected by the decision of the board.

Sec. 2-126. Duties and responsibilities.

The public library board shall:

- (1) Act in an advisory capacity on policy matters;
- (2) Promote the services of the library in the community;
- (3) Become familiar with state and local library laws;
- (4) Review the policy for materials selection in the library as prepared by the director of library services;
- (5) Recommend various fines and the amounts to be charged as fees for the use of library facilities in accordance with state law;
- (6) Cooperate with all other public and private groups in advancing the best interests of the city public library;
- (7) Review the annual proposed operating budget and capital improvements requests following preparation by the director of library services.

Sec. 2-127. Disqualification from voting.

A member shall disqualify himself from voting whenever he finds that he has a personal or monetary interest in the matter under discussion, or that he will be directly affected by the decision for the library board.

SECTION 2.

This ordinance shall be cumulative of all provisions of ordinances of the City of Crowley, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 3.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 4.

This ordinance shall be in full force and effect from and after its passage, and it is so ordained.

PASSED AND APPROVED ON THIS _____ DAY OF _____ 2025.

Billy P. Davis, Mayor

ATTEST:

Carol C. Konhauser, City Secretary

APPROVED AS TO LEGAL FORM

Rob Allibon, City Attorney

PART II - CODE OF ORDINANCES
Chapter 2 - ADMINISTRATION
ARTICLE IV. - BOARDS AND COMMISSIONS
DIVISION 4. LIBRARY BOARD

DIVISION 4. LIBRARY BOARD

Sec. 2-120. Created.

There is hereby created the Crowley Public Library Board which shall consist of five ~~(5) regular voting~~ members ~~and one (1) alternate member (as Place 1 through 6)~~, which shall be qualified voters in the city. ~~Alternate members shall serve in the absence of regular members in keeping with rules and procedures adopted by the Library Board.~~ -The board shall be an advisory board.

(Ord. No. 02-2015-253, § 1, 2-19-2015)

Sec. 2-121. Mission statement.

Built on a long tradition of volunteerism, and community and civic support, the library board is dedicated to serving a diverse population and enabling the library to be a resource for knowledge, learning and leisure for all who enter, both now and in the future. The board shall review and recommend policy, procedure and initiatives in order to foster citizen use of the library, participation in library services and programs and equal access to library materials.

(Ord. No. 02-2015-253, § 1, 2-19-2015)

Sec. 2-122. Appointment.

The city council will consider for appointment to the board only those persons who have demonstrated their civic interest, general knowledge of the community, independent judgment, interest in the library program planning and availability to prepare for and attend meetings. It is the intent of the city council that members shall, by reason of diversity of their individual occupations, constitute a board which is broadly representative of the community. In addition, each appointed member of the library board shall meet the following qualifications:

- (1) Be a registered voter of the city;
- (2) Shall have resided in the city for one year; and
- (3) Continue residency in the city during the term of office.

(Ord. No. 02-2015-253, § 1, 2-19-2015)

Sec. 2-123. Terms; vacancies; removal.

- (a) The terms of ~~three-three~~ of the members shall expire on the first Monday in June of each odd-numbered year and the terms of ~~two-three~~ of the members shall expire on the first Monday in June of each even-numbered year. The members of the board shall be identified by place numbers one through ~~five six~~. The odd-numbered places shall expire in the odd-numbered years; the even-numbered places shall expire in the even-numbered years.

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- (b) Vacancies shall be filled for unexpired terms by the city council. Newly appointed members shall be installed at the first regular board meeting after their appointment. The city council may remove a board member by a majority vote of the council.

(Ord. No. 02-2015-253, § 1, 2-19-2015)

Sec. 2-124. Organization.

- (a) The board shall hold an organizational meeting on the ~~second~~ third Monday in July of each year and shall elect a vice-chairperson from among its members before proceeding to any other matters of business. The chairperson will serve for a term of one year. The vice-chairperson will elevate to chair the ~~second~~ third Monday in July of the following year. In the event that the vice-chairperson is no longer on the board in July or declines to elevate to chair, the chairperson will be selected by a simple majority vote of the board.
- (b) The director of library services shall be an ex officio, nonvoting member of the public library board and shall perform the duties of secretary of the board.
- (c) The board shall meet quarterly on the ~~second~~ third Monday of January, April, July and October. Ad hoc meetings may be called as necessary throughout the year.
- (d) The board shall adhere to the Texas Open Meetings Act and shall post all agendas and retain all minutes as required by law. Meetings shall be conducted utilizing Robert's Rules of Order, current edition.
- (e) There shall be a city councilmember assigned to the library board as a city council liaison.

(Ord. No. 02-2015-253, § 1, 2-19-2015; Ord. No. 06-2017-306, § 1, 6-15-2017)

Sec. 2-125. Meeting and quorum.

- (a) A quorum for the conduct of business shall consist of three members of the library board. The members of the library board shall regularly attend meetings of the library board and shall serve without compensation. Three consecutive unexcused absences or absence from three meetings in any 12-month period shall constitute grounds for dismissal. The definition of an excused absence is set forth in Resolution No. 01-2002-01.
- (b) A motion may be made by any member of the board other than the presiding chairperson; however, the chairperson shall have voting privileges. Three favorable votes are required to approve or recommend a matter to the city council. A member shall disqualify himself from voting whenever he has a personal or monetary interest in the matter under discussion, or that he will be directly affected by the decision of the board.

(Ord. No. 02-2015-253, § 1, 2-19-2015; Ord. No. 06-2017-306, § 1, 6-15-2017)

Sec. 2-126. Duties and responsibilities.

The public library board shall:

- (1) Act in an advisory capacity on policy matters;
- (2) Promote the services of the library in the community;
- (3) Become familiar with state and local library laws;
- (4) Review the policy for materials selection in the library as prepared by the director of library services;

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- (5) Recommend various fines and the amounts to be charged as fees for the use of library facilities in accordance with state law;
 - (6) Cooperate with all other public and private groups in advancing the best interests of the city public library;
 - (7) Review the annual proposed operating budget and capital improvements requests following preparation by the director of library services.

(Ord. No. 02-2015-253, § 1, 2-19-2015)

Sec. 2-127. Disqualification from voting.

A member shall disqualify himself from voting whenever he finds that he has a personal or monetary interest in the matter under discussion, or that he will be directly affected by the decision for the library board.

(Ord. No. 02-2015-253, § 1, 2-19-2015)

Secs. 2-128—2-130. Reserved.



City of Crowley, Texas City Council Agenda Report

Presenter: Carol Konhauser	Meeting Date: March 6, 2025
Department: City Secretary	Agenda Item: IV.3.
Subject: Discuss appointing a Council Member liaison for the Library Board.	

Background:

Council Member Jim Hirth requested to be removed as the liaison for the Library Board. In accordance with Chapter 2 Administration, Article IV Boards and Commissions, Division 4 Library Board, Section 2-124 (e), there will be a city council member assigned to the library board as a liaison.

Recommendation:

Recommend appointing Council member Tina Pace

Financial Information:

None

Attachments:

None