

MINUTES OF THE CITY COUNCIL WORK SESSION HELD JANUARY 16, 2025. The City Council of the City of Crowley, Texas met in Work Session on Thursday, January 16, 2025, at 6:30 PM in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

Call to Order and Roll Call

Mayor Billy Davis called the Regular Session to order at 6:30 p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

Present were

Council Member Tina Pace, Council Member Jerry Beck, Council Member Jesse Johnson, Council Member Jim Hirth, Council Member Matt Foster, Council Member Scott Gilbreath, Mayor Billy Davis

City staff included:

City Manager, Lori Watson
Asst City Manager, Cristina Winner
Asst City Manager, Matt Elgin
City Attorney, Rob Allibon
City Secretary, Carol Konhauser
Fire Chief, Pleasant Brooks
Police Chief, Kit Long
Planning and Comm Dev Director, Rachel Roberts
Public Works Director, Mike Rocamontes
Director of Utilities, Randal Manus
EDC Director, Molly Martin
Asst Finance Director, Heather Gwin
HR Administrator, Lacy Duncan
Media Relations Coordinator, Jay Hinton

Absent: None

Non-Action Items for Discussion

1. Discuss options for amending city code Chapter 102 (Signs) to change the regulations concerning pole signs and master sign plans

Planning and Community Development Director Rachel Roberts explained to council per council direction received at the December council meeting, staff drafted changes to pole sign regulations which would generally prohibit pole signs but allowing exceptions on a case-by-case basis. The proposed amendments to the sign code (Secs. 102.122 and 102.129) would permit pole signs as part of a master sign plan. The changes expand eligibility for master sign plans to include businesses requesting pole signs and planned development districts with amenity centers or open spaces. This would allow larger

neighborhoods to install directional and park identification signs, which are currently restricted. If the Council approves the changes, staff will present an ordinance for future consideration.

Council Member Jim Hirth clarified that this regulation was not allowing pole signs without council consideration and approval, to which Rachel stated that he was correct; pole signs would require council approval.

Consent Agenda

1. Discuss and consider approving the minutes from the regular meeting held December 19, 2024.

No discussion.

Public Hearings

1. Hold a public hearing to receive and consider public comments regarding the Bicentennial Park Master Plan and consider approval of Resolution R01-2025-437, a resolution of the City of Crowley, Texas, adopting the 2023 Bicentennial Park Master Plan.

No discussion.

City Business

1. Review and consider approving Resolution R01-2025-436, amending the staffing plan to reclassify the Accounting Clerk position as a Staff Accountant.

No discussion.

2. Discuss and consider approving revisions to the 2024-2025 Pay Classification Plan for Staff Accountant position.

No discussion.

3. Discuss and consider approving a contract for cleaning services between the City of Crowley and Eco Clean Inc.

No discussion.

4. Discuss and consider approving a Special Event Application submitted by Mr Steven Storrie to hold a Disc Golf Event on Friday, March 28, 2025 and Saturday, March 29, 2025.

City Secretary Carol Konhauser informed council that the requestor had submitted their insurance certificate.

5. Discuss and consider closing all non-essential city facilities on March 13, 2025 to the general public.

Assistant City Manager Cristina Winner explained that on March 13 and 14, 2025, the City would be receiving an Incode update and unable to utilize the software. This software manages key operations, including financial services, human resources, and utility billing. Due to the inability to conduct business, staff was requesting to close non-essential city facilities. She further stated that if approved, staff would post the closing to social media and the website.

6. Discuss and consider approval of a proposal from Forward Partners to facilitate an in-service for all city employees on March 13, 2025.

Assistant City Manager Cristina Winner stated that if council approved the closing of the non-essential facilities on Mar 14th, staff wanted to take the opportunity to conduct professional development training.

7. Discuss and consider adoption of Resolution R01-2025-438 declaring certain property as surplus to the City's needs; authorizing its sale; providing an effective date and authorizing staff to place surplus items from the city for auction.

Police Chief Kit Long explained this vehicle was acquired through asset forfeiture proceedings and that Beard's Towing would conduct the auction of the vehicle.

8. Discuss and consider approving a Special Event Permit for the annual Crowley Youth Association Spring Parade to be held on April 5, 2025.

City Secretary Carol Konhauser informed council the Crowley Youth Association had coordinated police presence with the PD.

9. Discuss and consider adoption of Resolution R01-2025-439 declaring certain property used to fight fires as surplus to the City's needs, authorizing its donation pursuant to Article 3, Section 52i of the Texas Constitution and providing an effective date.

Fire Chief Pleasant Brooks explained that in accordance with Texas state guidelines, bunker gear is not eligible for sale at auction; however, it can be donated through the Texas A&M Forest Service Helping Hands Program

10. Discuss and consider approving a Special Event Permit for a Texas Karate League Eagle Championship to be held on February 21-22, 2025, at the Recreation Center.

No discussion.

11. Discuss and consider 2024-25 CCPD Budget amendment #1 for the purchase of a Mentalix Live Scan Machine (fingerprint scanner) for an estimated amount of \$16,864.95.

No discussion.

Adjournment

As there was no further business, Mayor Billy Davis adjourned the meeting at 6:39 p.m.



Billy Davis, Mayor

ATTEST:



Carol C. Konhauser, City Secretary